

# RENTAL APPLICATION (Primary Applicant)

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## PROPERTY LOCATION

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Property/Apartment Applying: \_\_\_\_\_

Desired Occupancy Date: \_\_\_\_\_

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## AUTHORIZATION TO RELEASE INFORMATION

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The information contained in my application for tenancy with Branex Properties, LLC (hereafter called the Landlord) is true to the best of my knowledge and belief. I understand that any misrepresentation or false statements made by me in connection with this application or any related material documents shall result in the Landlord rejecting my application. I understand and agree that all information furnished in this application and any attached documents may be verified by the Landlord or its authorized representative. I hereby authorize all individuals and organizations named or referred to in my application (including any attached documents) and any law enforcement organization to give the Landlord all information relative to verification. I hereby release such individuals, organization, and the Landlord from any and all liability for any claim of damage resulting therefrom.

I hereby acknowledge that I have been informed by the Landlord that they will obtain a consumer Credit Report and/or other investigative reports that will include personal information regarding me, including but not limited to an Employment Verification, Landlord Verification, Criminal Records check in order to assist the Landlord in making its tenancy decisions. I also acknowledge notification by the Landlord that some investigative reports may be provided by other firms subcontracted for that purpose. Landlord agrees that all information received will be held in strict confidence and used solely for application processing.

I, my heirs, assigns, and legal representatives, hereby release and fully discharge the Landlord and its respective officers, directors, shareholders, and employees from any and all claims, monetary or otherwise that I may have against the Landlord arising out of making or use of any reports including errors or omissions contained or omitted from such reports or investigations.

The Landlord agrees to inform you if a tenancy rejection decision has been influenced by information contained in a consumer Credit Report. You may obtain a copy of your Credit Report if your application has been rejected based on its contents.

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## PERSONAL INFORMATION (Primary Applicant)

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Your Full Name: \_\_\_\_\_

\_\_\_\_\_ First Middle Last  
Social Security No.: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Drivers License No.: \_\_\_\_\_

Current Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**EMPLOYMENT HISTORY (Primary Applicant)**

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*(Last 5 Years Required)*

**Present Employer:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Position: \_\_\_\_\_ Length of Employment: \_\_\_\_\_

Salary: \_\_\_\_\_ per \_\_\_\_\_

**Previous Employer:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Position: \_\_\_\_\_ Length of Employment: \_\_\_\_\_

Salary: \_\_\_\_\_ per \_\_\_\_\_

**Previous Employer:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Position: \_\_\_\_\_ Length of Employment: \_\_\_\_\_

Salary: \_\_\_\_\_ per \_\_\_\_\_

If you would like us to consider other sources of income (i.e. child support, social security, disability, etc.) as part of your monthly income please list it below.

**Additional Monthly Income:** \_\_\_\_\_ **Source:** \_\_\_\_\_

**Please answer the following questions:**

- Have you ever been in Bankruptcy? [  ] Yes [  ] No
- Have you ever broken a lease agreement? [  ] Yes [  ] No
- Do you have any unfavorable credit history? [  ] Yes [  ] No
- Have you ever been arrested for a crime? [  ] Yes [  ] No
- Do you have any liens, judgments, or repossessions? [  ] Yes [  ] No
- Have you ever willfully refused to pay your rent when due? [  ] Yes [  ] No
- Will you be able to pay your rent by the 1<sup>st</sup> of the month? [  ] Yes [  ] No
- Has any landlord ever filed eviction papers against you? [  ] Yes [  ] No



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**EMPLOYMENT HISTORY (Co-Applicant)**

*(Last 5 Years Required)*

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**Present Employer:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Position: \_\_\_\_\_ Length of Employment: \_\_\_\_\_

Salary: \_\_\_\_\_ per \_\_\_\_\_

**Previous Employer:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Position: \_\_\_\_\_ Length of Employment: \_\_\_\_\_

Salary: \_\_\_\_\_ per \_\_\_\_\_

**Previous Employer:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Position: \_\_\_\_\_ Length of Employment: \_\_\_\_\_

Salary: \_\_\_\_\_ per \_\_\_\_\_

If you would like us to consider other sources of income (i.e. child support, social security, disability, etc.) as part of your monthly income please list it below.

**Additional Monthly Income:** \_\_\_\_\_ Source: \_\_\_\_\_

**Please answer the following questions:**

- Have you ever been in Bankruptcy? [ ] Yes [ ] No
- Have you ever broken a lease agreement? [ ] Yes [ ] No
- Do you have any unfavorable credit history? [ ] Yes [ ] No
- Have you ever been arrested for a crime? [ ] Yes [ ] No
- Do you have any liens, judgments, or repossessions? [ ] Yes [ ] No
- Have you ever willfully refused to pay your rent when due? [ ] Yes [ ] No
- Will you be able to pay your rent by the 1<sup>st</sup> of the month? [ ] Yes [ ] No
- Has any landlord ever filed eviction papers against you? [ ] Yes [ ] No

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**HOUSEHOLD INFORMATION**

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Notice: All adult occupants must fill out an Information Form

Marital Status: [ ] Married [ ] Single [ ] Divorced [ ] Separated [ ] Widowed

Number of people who occupy: Adults (over age 18): \_\_\_\_\_ Children (through 18): \_\_\_\_\_

List all others who will occupy property:

	<u>Full Name</u>	<u>Relationship</u>	<u>Date of Birth</u>
(1)	_____	_____	_____
(2)	_____	_____	_____
(3)	_____	_____	_____
(4)	_____	_____	_____
(5)	_____	_____	_____

List your pets: \_\_\_\_\_ Breed: \_\_\_\_\_ Size: \_\_\_\_\_

How Many Vehicles will be on the property? \_\_\_\_\_

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**EMERGENCY CONTACT INFORMATION**

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Name and Relationship: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_

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**RESIDENTIAL HISTORY**  
*(Last 5 Years Required)*

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**Current Address:** \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_

Previous Landlord Name: \_\_\_\_\_ Landlord Phone Number: \_\_\_\_\_

Monthly Payment: \_\_\_\_\_ Date Moved In: \_\_\_\_\_ Date Moved Out: \_\_\_\_\_

**Previous Address:** \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_

Previous Landlord Name: \_\_\_\_\_ Landlord Phone Number: \_\_\_\_\_

Monthly Payment: \_\_\_\_\_ Date Moved In: \_\_\_\_\_ Date Moved Out: \_\_\_\_\_

**Previous Address:** \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_

Previous Landlord Name: \_\_\_\_\_ Landlord Phone Number: \_\_\_\_\_

Monthly Payment: \_\_\_\_\_ Date Moved In: \_\_\_\_\_ Date Moved Out: \_\_\_\_\_